

Nashua School District Driver Education Policies

**Please read both documents in their entirety and sign both forms.
These documents must be returned prior to your student's first class.**

Program Costs and Requirements

- o In order to be eligible for enrolment, students must be either a sophomore, a junior or a senior and be at least 15 years and 9 months old by the first class. Tuition is \$650.00 and payment in full is expected at the lottery drawing. A \$40.00 fee is charged for checks returned due to insufficient funds. Your check should be made payable to the Nashua School District
- o **Refund Policy:** Refunds are only issued in the event of an emergency and there is a \$100 surcharge. Refunds will not be given after the first class.

Parent Expectations

- o For safety reasons, please inform the classroom and driving instructor of any medical or learning conditions that may impact your son or daughter's ability to operate a vehicle.
- o Practice driving with your son or daughter for a minimum of 2 hours a week. Practice sessions should repeat skills taught during class.
- o Model safe driving behaviors as actions speak louder than words.
- o For a program overview, please attend the last ½ hour of the first-class session if possible.

Student Expectations

- o All students are expected to complete all 30 hours of classroom study, 10 hours of driving instruction, and 6 hours of in-car observation time and upon conclusion of the course, demonstrate proficiency in both the class work and road work portions of the course. Upon successful completion of the course and return of all classroom materials, students will receive their completed paperwork to bring to the DMV for licensing. Students who fail to return their textbooks will be charged a \$20.00 book fee.
- o Students who do not pass the course will have the option to re-enter the lottery system for the next driver education session. Repeating students will be charged the full \$650.00 fee again. A \$40.00 fee will be charged for replacing lost completion papers.

Classroom Expectations

- o Students are expected to: arrive to class on time with their DMV manual and textbook.
- o Smoking, drug use, vaping, or disrespectful behavior will not be tolerated on school grounds or in the Driver Education vehicles
- o The school's Extended Day Detention (EDD) session takes precedence during our program. Students experiencing this situation may not attend class or drive until the suspension time is up. Remember, this may cause a conflict with the program rules.
- o No cell phone use is permitted during classroom or driving times.
- o While this course is expected to be completed as scheduled, classroom and/or driving sessions may be canceled due to circumstances beyond the instructor's control. This may delay the classroom and/or driving completion date.
- o In the case of driving cancellations during inclement weather, please listen for announcements during day school hours or call 966-2420 for updated voicemail messages.
- o All classes are canceled when day school is closed.

Roadwork Expectations

- o Each student will be assigned a driving instructor. Students are required to perform all driving tasks as directed by the driving instructor during their 10 hours of road work.
- o The student's regular driving schedule will be arranged during the first class.
- o Students can expect to drive at least once per week for the first six weeks of the course. Once students have completed their first six driving hours, instructors may elect to schedule two hours back to back.
- o Students are expected to keep all driving appointments once they have been made. Students are required to give a minimum of 24-hour notice if they cannot attend their scheduled driving lesson. Failure to do so will result in a \$40.00 fee payable to the Nashua School District unless arrangements have been made and approved by the instructor for another student to cover your time.
- o Tardiness is not acceptable and being late by 10 minutes will result in receiving a \$40.00 NO SHOW fee payable to the Nashua School District. When scheduled to observe and drive, students who miss their driving hour may wait and be picked up at the end of the first hour to complete their driving hour. This may avoid the missed appointment fee, but may not always be possible and requires rescheduling an observation hour.
- o No changes in instructors will be allowed.
- o All road lessons originate and conclude at the Student Drop-Off area at the Nashua High School South main entrance unless otherwise noted.
- o Students are expected to be aware and alert during their observation hours.
- o In case of an emergency and you need to cancel a driving lesson, please let your driving instructor know in person at least 24 hours in advance. Their contact information will be provided to you at the first class and can also be found on this website.

Circumstances that will result in removal from the program

- o Attending a class or behind-the-wheel sessions under the influence of drugs, including alcohol.
- o Refusal to take an alcohol swab test if requested by the instructor.
- o NOTE: As stated in the State of NH Driver Education Rule Saf-C 3114.04 Section (e), No classroom instruction shall be missed during any course, except for good cause as determined by the instructor, including a death in the family or injury. Absences due to good cause shall not exceed 4 hours. Students missing more than 4 clock hours shall be dropped from the program. There is no refund if dropped from the program.
- o No class time, driving hours or cash credit may be carried forward into a new course. Students are expected to attend the full two hours of class. Any missed classes must be promptly made up through an outside assignment(s). Being absent from school is not an excused absence from driving appointments or classroom attendance. If dropped from the program students will be allowed to re-enroll in a like course within six months from the last date of their original course in the same school with the permission of the Director of Adult Education. **This may mean starting over with a new course and new payment.**

Your signature indicates that you have read and understand these policies and have made sure that your son or daughter understands them fully.

Parent Signature: _____ **Date:** _____

Please print your students name here: _____

This document must be returned prior to the first class.